

Membership Terms and Conditions

1. Introduction

1.1. Academic Venue Solutions Ltd was incorporated on 28th January 1982 and is governed by Articles of Association drawn up on that date.

1.2. The company's principal activities are to undertake marketing and promotional activities related to the hiring out of accommodation and other facilities at institutions of further, higher, and professional education.

1.3. The company does not trade with a view to profit.

1.4. Academic Venue Solutions Ltd is a company limited by guarantee and has no share capital. Every member of the Company undertakes to contribute to the assets of the Company, in the event of the same being wound up while he is a member, or within one year after he ceases to be a member, for payment of the debts and liabilities of the Company contracted before he ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amount as may be required not exceeding One Pound (£1.00).

2. Membership

2.1. Membership is normally restricted to institutions of further, higher and professional education.

2.2. The membership year runs in parallel with the company's financial year, from 1st August to 31st July.

2.3. Each venue brought into membership is deemed to be a member of the company (see article 1.4. above).

3. Payment of Membership Fees

Members will be asked, in May each year, to declare their preferred payment method (see 3.1 to 3.2 below)

3.1. Payment of Membership Fees – Single Annual Payment Member venues will be invoiced for the next year's membership in May. Payment in full of the membership invoice is to be received before the membership year commences on 1st August. Members opting to pay by this method will receive a £200.00 discount each year.

3.2. Payment of Membership Fees – Quarterly Payments Members may opt to pay for the next year's membership in four quarterly payments, due for payment by 31st July, 31st October, 31st January and 30th April.

3.3. Late Payment of Fees

3.3.1 Any member paying annually which has not paid its annual membership fee by 31st August, will receive a Statement of Overdue Account on that date. If it has still failed to pay by 30th September, the Board may decide to remove it from membership immediately.

3.3.2 Any member paying quarterly who has not paid any one of its quarterly payments by the dates laid down in paragraph 3.2 above will receive a Statement of Overdue Account on that date. If it then fails to pay within the following 30 days, the Board may decide to remove it from membership immediately.

4. Resignation of Membership

4.1. A member that wishes to leave membership is to give six months' notice in a formal letter of resignation to the Company. This letter is to be received before the last day of the current membership year on 31st July. The resigning member will be required to pay a notice fee equivalent to half a year's membership fee. Any member which has not so resigned will be required to pay its membership fees in full for the following year.

5. Termination of Membership

5.1. The Board reserves the right to terminate the membership of any member which it considers has failed to adhere to the Company's code of practice.

Any member who has any issue with the above Terms and Conditions is to raise it in writing to the Board of Academic Venue Solutions Ltd. If no such correspondence is received within 30 days of the date of the correspondence with this document, then the Terms and Conditions are deemed to be accepted by the member.